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## **CHURCH STATISTICS**

### **MARRIAGES**

Paul Thomas Pierce Groves & Victoria Samantha Morgan

Julius Dorman Hunter & Kimberley Denise Samara

William Frances John Squires & Courtney Powers

Sheldon Garfield Coish & Rebecca Ann June Tizzard

### **BAPTISMS**

Harrison Paul Smith, son of Evan Watts Smith & Tiffany Florence

Saoirse Rose Quinn, daughter of Stephen Terrance Quinn & Victoria Dawn Balsom

Addilyn Heather Grace Hillier-Woolfrey, daughter of Smith William Robert Woolfrey & Kayla Ivy Hillier

Jack Austin Glenn Symmonds, son of Thaddeus Symmonds & Jessica Oldford

### **IN MEMORIAM**

Roger Reginald Charles Gordon

Robert John Howell

Phyllis Eustace

Jane Howell

Caleb Frederick Robbins

### **TRANSFER OF MEMBERSHIP**

Faith Roberts Pike

Olivia Joy Evans

Meghan Katherine McKibbon

### **TRANSFERS OUT:**

Sam Saunders

**CHURCH COUNCIL 2019**

Chair: Stephen B. Jewczyk

Vice-Chair: Fraser Ellis

Secretary: Robyn McMaster

Treasurer: Tim Reynolds

**Committees Representatives:**

Ministries: Vacant

Worship and Pastoral Care: Paula Reynolds

Property: vacant

Finance: Tim Reynolds

Ministry and Personnel: Judy Kay

**Club, Groups and Other Representatives**

Men's Club Representative: Fraser Ellis

Women's Groups: Linda Facey

Trustees Representative: Jean Brown

**First Dawn Eastern Edge Representatives:**

Karen Critch Chaytor

Bill Evan

Stephen Jewczyk

Tim Reynolds

Chair of the Congregation: Jim Oakley

Minister: Rev. Miriam Bowlby

**Cochrane Street United Church Annual General Meeting**

Meeting held at Cochrane Centre,  
42 Bannerman Street, St. John's, Newfoundland

March 24, 2019

Attendance: an attendance sheet was circulated (see copy). There were 43 persons in attendance.

The meeting started at 12:50 PM. The Cochrane Street United Church (CSUC) Annual General Meeting (AGM) agenda, minutes of March 18, 2018, and the annual report were distributed by congregational email as well as made available after worship service on Sunday, March 17, 2019, and at the commencement of today's AGM.

**1. CALL TO ORDER**

The meeting was called to order by Jim Oakley who noted that in accordance with the United Church Manual there were more than 20 members of the congregation in attendance and therefore there were sufficient members in attendance for quorum.

**2. ELECTION OF CHAIR OF CONGREGATION AND AGM SECRETARY**

Reverend Miriam Bowlby then opened the meeting with the election of the Chair of the Congregation (Chair) and Secretary of the Annual General Meeting.

**Motion: to elect Jim Oakley as Chair of the Congregation moved by Sandy Stavlo/Bill Evans. Motion Carried.**

**Motion: to elect Robyn McMaster as Secretary for the AGM moved by Stephen Jewczyk/Betty Barnes. Motion Carried.**

**3. OPENING PRAYER & MOMENT OF SILENCE**

Rev. Miriam Bowlby led the congregation with a Prayer for Guidance and a moment of silence for members who passed away in 2018.

**4. MINISTER'S TIME**

Rev. Bowlby gave a presentation on all the things we did together as a congregation.

**5. LENGTH OF MEETING**

The Chair advised the congregants that if the AGM is not completed by 2:30 PM, unless a motion to continue is made, a congregational meeting to complete outstanding items will be held at earliest next date.

**6. APPROVAL OF AGENDA**

**Motion: to approve Agenda as presented, Moved by Stephen Jewczyk/Gerry Penney. Motion Carried.**

**7. APPROVAL OF AGM MINUTES OF March 26, 2017**

**Motion: to approve Minutes from AGM of March 18, 2018, with adjustments, Moved by Stephen Jewczyk/Gerry Penny. Motion Carried.**

**CORRECTIONS:**

- On Page 16, Tim Reynolds corrected an amount provided in the Treasurer's Report. The Projected Revenue for Congregational Donation M & S in 2019 should read \$6,500 instead of \$5,000.
- Linda Boone requested that the second and third sentence be struck from Page 8 as this was incorrect.

- Frances McNiven's name was incorrectly spelled Francis on Page 10.
- Lois Ryan's last name was incorrectly spelled as Rayn on Page 8.

**7. a BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the 2018 AGM and Congregation Meeting minutes.

**8. ACCEPTANCE OF 2018 FINANCIAL STATEMENTS**

Eric Salter asked what the original contribution was to Dr. Peters' organ fund. Tim Reynolds responded that it was \$50,000.

**REVENUES**

Overall Revenues for 2018 are a little better than last year. There is a \$5K drop in local givings, but that same amount has been given to CC. In December there was a \$10K drop. If this downward trend continues and we remain at a standstill for fundraising, we will not be a viable church.

Last year money was raised through a choir concert, Shrove Tuesday pancake dinner, and the plant, book & bake sale, as well as some other fundraising.

The special purpose collections increased as a result of memorial donations, Easter givings, and Thanksgiving envelopes. But this is not a reliable source of revenue.

**EXPENSES**

The United Church of Canada (UCC) assessment was a little higher in 2018. Treasurer has been dragging donations out so that the UCC assessment will be based on a lower number. He is trying to have all our contributions to CC from our donations so we don't need to pay out of the operations fund.

The contribution to Cochrane Centre (CC) was not given to CC out of operating budget last year, but it has this year.

\$125 of the contribution to General Protestant Cemetery came out of operating costs in order to pay the yearly fee of \$1,000.

Employee expenses include the Minister's salary, health benefits, etc.

General operating expenditures included the purchase of More Voices hymns books from donations and the purchase of choir gowns through fundraising.

Office expenses include the Emmie Earle loan of \$2,000. Linda Bowden, CSUC's archives personnel, and Treasurer dug into the church's archive files to verify whether that loan wasn't paid off. Interest was paid after 2003 plus the original \$2K. CSUC had accrued interest before 2003 and paid that off which amounted to \$1,700.

**ASSETS**

- At the end of December CSUC was at \$23,478. Cash is down basically because of the \$5,000 CSUC missed in December.
- Marketable securities is Dr. Peters' Organ Fund.
- The harmonized sales tax recoverable has been applied for.

**LIABILITIES AND NET ASSETS**

- Accounts payable included bills to Winsor Coombes for their financial work for CSUC.
- Short term debt refers to giving \$200/month payment to the UCC for its loan.
- Dr. Peters' organ fund is down because it is an investment for care of pipe organ in church. If the bonds go down, the investment goes down, so does the amount. It has recovered since December 31, 2018, so may be back in a more positive number. The

bank normally doesn't accrue interest for us as it used to.

## CONTRIBUTIONS TO PARTNERS

Treasurer set up a table to help the congregation understand where CUSC's total money goes.

**Motion: to accept 2018 Financial Statements, Moved by Fraser Ellis/Bill Evans. Motion Carried.**

## 9. 2019 BUDGET

The numbers from Council Treasurer's report differ from the financial statements because in his report donations to partners are included.

The revenue numbers are the Treasurer's best projections. They are a bit of a challenge but are certainly within our reach.

Fundraising budget has increased with the need to be more sustainable.

Treasurer originally estimated that CSUC could bring in a yearly contribution of \$24K to CC. CC contributions were no longer sent in The Fall because CSUC didn't have the cash flow to continue giving. Council has not yet discussed this with CC to see if monthly givings of \$1,200 would suffice. However, we are in much better shape now in providing \$18K a year.

Byron Briggs enquired about the \$45K contribution to Cochrane Centre. Treasurer said \$25K was a one time gift just for the vestibule. It became a gift from us to CC so as to not affect our revenue.

Bridges to Hope, M & S, and Cemetery givings are not generally taken out of our operating budget to pay for these.

Employee related expenses as well as office and ministry increased in 2018.

The bank and professional fees were higher in 2018 but are expected to fall this year

Music Ministry costs will go down this year. Last year they invested in More Voices hymn books, new choir gowns, and \$500 for choir mikes.

The UCC assessment has gone down in 2018 because of givings going directly to Cochrane Centre which lowers local revenue.

Linda Boone asked how UCC assesses its churches. Treasurer replied that UCC assesses them by total revenues. Bridges to Hope, CC, etc., and their partners are not included. This year, CSUC will pay \$2K less than last year.

The \$4K for external partners/other revenue is a funding project we hope to get from the Federal Government.

December 2018 givings were down \$5K, January 2019 were down the same amount, and February givings were down about 25%. The affordability of our ministries does not look good. We won't have a good picture until the end of April on our financial status. Easter is late this year. It has become critical that we find ways of increasing our revenues for us to survive. We are a small congregation which brings challenges and a lot of pressure to fund ministries to

our church. Something to think about between now and April 14 when we will be bringing up for further discussion and wrestle this problem to the ground.

**Motion: to approve 2018 Budget, Moved by Tim Reynolds/Stephen Jewczyk. Motion Carried.**

**10. APPROVAL OF AUDITORS FOR 2019**

**Motion: to approve Winsor Coombs, as official accountants for 2019 moved by Tim Reynolds/Fraser Ellis. Motion Carried.**

**11. ACCEPTANCE OF REPORTS IN 2018 ANNUAL REPORT**

Fraser Ellis asked Linda Boone about the cost of having CSUC's Bridge Group gather at St. Thomas Anglican Church. Linda responded that they paid St. Thomas \$100 per week that they meet in 2017 and that the weekly amount of \$100 comes right out of the Bridge Group's fund.

**Motion: to approve all reports moved by Gerry Penney/Stephen Jewczyk. Motion Carried.**

Judy Kay thanked Tim Reynolds for his tireless efforts and commended him on such a great job he's done.

Stephen Jewczyk added that Tim has methodically looked at the congregation's finances piece by piece and figured out where we are. Tim has also taken various related projects such as doing research on who are the active members and assess the operating cost for us as a congregation.

**12. ELECTION OF CHURCH COUNCIL FOR 2019**

A nominations report was presented to the congregation with names of nominees for the various individual positions. The Chair went through each position that was to be voted on at the Congregational meeting. Upon identifying the position and the name of the nominee, Jim Oakley asked three times for nominations from the floor. If no nominations were brought forward from the floor, the position with the nominated name was acclaimed.

**NOMINATIONS FOR 2019 CHURCH COUNCIL:**

Chair, Church Council:	Stephen Jewczyk.
Vice-Chair:	VACANT
Secretary:	Robyn McMaster
Treasurer:	Tim Reynolds
Property Committee:	VACANT
Ministries:	VACANT
Worship:	Paula Reynolds (Chair), Sandra Rowe (Assistant-Chair)
Ministry and Personnel:	Judy Kay
Regional Council Reps:	Bill Evans, Stephen Jewczyk, Tim Reynolds

This section does not require elections as they are on the council by position or appointment from another group:

Men's Club Rep:	Fraser Ellis
Women's Groups:	Linda Facey
Past Chair	VACANT r
Trustees Rep:	Jean Brown
Chair of the congregation:	Jim Oakley
Minister:	Rev. Miriam Bowlby
Bridges To Hope Rep:	VACANT

**13. a OTHER BUSINESS - 2020 Regional Council Meeting**

Stephen Jewczyk stated that Council has discussed the opportunity of getting involved in this. CSUC has a great outreach program with First Light. It's also the year Oliver will be ordained, so it would be nice if our church could host the meeting

Regional Council will work around what CSUC can do. There must be full commitment by all choosing to be involved and we must remain committed. If we don't have the commitment from our congregation, then it just won't happen or go well. 12-14 people need to be involved. We could approach the United Communities Of Faith to take turns registering and providing refreshments breaks.

We would be hosting twice for 3 days (Friday – Sunday), including Coffee Time after church service. The largest number we'd be serving would be on Sunday. Food would have to be made available outside the building serve 300-350 people and to keep the sanctuary clean. Last year the meeting was held in a school in May or early June.

Sandy Stavlo asked if there is a cost to this. Stephen replied that there is none, except for refreshment breaks. Hosting the Regional Council Meetings is more a cost of time and commitment. A venue is done so we don't make food.

Byron Briggs asked if other churches showed interest in hosting the 2020 Regional Council Meetings. Stephen gave a negative response. Our church was the first and only one to enquire.

Tim Reynolds suggested that the Men's Service Club and UCW discuss this on their next meetings and report back with a list of volunteers

Eric Salter asked where CSUC Archives is and when it is coming back into the building, Cochrane Centre. Stephen said that initially it was hoped to be placed in the blower room for the organ, but that is not possible due to space constraints. The Board had suggested moving it under the church tower. But that cannot be done immediately because of leaks that need to be fixed. Currently The CC Board is paying \$300 a month for rent in a temperature controlled environment. CSUC is looking at renting a smaller space since duplicates and nonessentials have been recently culled.

**Conditional Motion: to host 2020 Regional Council Meetings, Moved by Faith Roberts Pike/Bill Evans. Motion Carried.**

**13. b OTHER BUSINESS – Strategic Planning Session Report**

CSUC Council Chair, Stephen Jewczyk, will place the items on the flip chart or wall during coffee time.

Elizabeth Purchase pointed out that the sound system is not good in the community space and sanctuary. Also, the kitchen is not left pristine for the next group using it (items in sink, dirty shelving, flour on floor, etc.) – more so for UCW Coffee Time than Men's Club.

**13. c OTHER BUSINESS – Minister's Sabbatical**

Judy Kay stated that UCC encourages ministers who have been with the same congregation for 5 years to have access to a sabbatical of a 3 month period to look at renewal of their ministry. We highly value our minister, Rev. Miriam Bowlby. She has requested to take sabbatical leave in September 2019, returning in January 2020 to complete an MBA Program for social enterprise, which would be of great benefit to our church. There is support from the national church for some funding to temporarily replace Rev. Miriam while she is away



A degree would take longer, but Rev. Miriam is doing it on her own time. Applications have been put in for funding so that the congregation does not foot the bill. Rev. Miriam's grandmother called it a workshop to work well in the community. It is the business of the church to make sure it can fund itself. We need to bring the business of survival and thriving in order to reach out and do the funding we want to do. Judy Kay will keep the congregation updated as this rolls out.

**13. d OTHER BUSINESS – Financial Strategy**

Tim Reynolds said CSUC Council has become very concerned about the financial contribution to Cochrane Centre. We made assumptions last year that our groups would fundraise more than they could. We did not meet our Cochrane Centre contribution and will discuss with CC. A continued decrease in givings will be detrimental. We need to put a plan in place. He asked the congregation to participate in brainstorming April 14 on how we can raise more money.

Eric Salter mentioned we need to get young people back in the church. For instance, Salvation Army and Pentecostal churches use a band to attract young people.

Fraser Ellis suggested a 50/50 flipper dinner.

**14. MOTION TO ADJOURN**

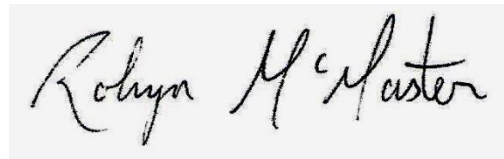
**Motion: to adjourn meeting, Moved by Robyn McMaster/Fraser Ellis. Motion Carried.**

Meeting adjourned at 2:30 PM.

**15. CLOSING PRAYER**

Rev. Bowlby closed the March 24, 2019, meeting in a prayer.

Minutes submitted by Robyn McMaster, Church Council Secretary



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Jim Oakley

Congregation Chair

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Robyn McMaster

Secretary

**REV BRUCE KEARLEY**

*A light is gleaming, spreading its arms throughout the night,  
living in the light.  
Come share its gladness, God's radiant love is burning bright,  
living in the light.*

(#82 Voices United: Words: Linnea Good, 1992. Music: Linnea Good 1992)

Dear Friends:

I greet you in Christ's name. As you are aware, I am "on-call" for pastoral emergencies and funerals during Rev. Miriam's sabbatical. I have also been appointed by the *First Dawn Eastern Edge Regional Council* as their representative to this congregation while Rev. Miriam is away. I realize that these responsibilities offer only a very limited involvement in the broad scope of the life and ministry of this community of faith. I have, however, come to realize that, through my limited involvement, I am also having the privilege and blessing of being on a journey with a vibrant community of faith. I am, therefore, happy to write a few words for inclusion in the 2019 Annual Report for Cochrane Street United Church.

There are many things that bring us together as people of faith but the one thing that is "*foundational*" to our coming together is Worship. I want to acknowledge, celebrate and thank the many congregation members who willingly and lovingly prepare and lead worship during Rev. Miriam's sabbatical leave. You are providing a wonderful ministry.

I have conducted worship with you a couple of times since September. I remember, during my first service, I had forgotten to ask someone if there was coffee time after worship. I mentioned this before pronouncing the benediction and several people shouted out – "*There is always coffee after church.*" I saw in that response more than just to announce there was coffee but a testimony from you, the members of this congregation, on the importance of gathering together as a community during worship and outside of worship. It was, for me, a stating of your commitment to express God's love on a daily basis.

This expression of God's love is very evident here in your openness in worship and your deep commitment to justice through the many outreach programs provided by this congregation. This Annual report adds to the ministry of this congregation as it presents the many activities of the groups, committees and people who provide the many ways that we experience God's love to all. Your ministry together and to others is a true expression of "*living in the light.*" (*A light is gleaming, spreading its arms throughout the night, living in the light. Come share its gladness, God's radiant love is burning bright, living in the light.*)

We strive to "live in the light" by expressing God's love in our care and respect for all people and all of Creation. I realize, however, that some days it is difficult to feel that presence especially when our journey takes us through times of sorrow and loss. There are members of the congregation whose journey in 2019 has been difficult because of the death of a loved one or some other circumstance. I cannot take away that hurt but may knowing that God's love is there for strength and, as a congregation, we are walking with you in prayer and support bring you a sense of comfort on the difficult paths of life.

Thanksgiving for God's love is also seen in our times of celebration. There were many opportunities for you to celebrate together as a congregation this past year. It would be impossible to mention all of them but a read through the Annual Report highlights the many activities that groups and committees have provided for the social enjoyment and spiritual nurturing of this congregation. As

you read through this report please do so with a deep sense of gratitude for God's blessings and God's guidance throughout the year.

It is difficult to write a letter for the annual report and not make reference to finances. The many projects you do are dependent upon the support of financial contributions. Thank you for your generous financial support. *(Please take a look at the report from the finance committee).* The need, however, is always there to continue to meet the demand of increased expenses. The ways you can maintain and possibly increase regular contributions are by regularly using weekly envelopes or by contributing through PAR (pre authorized remittance). The church office can give you information on these ways.

My time with you will end April 30, 2020. Rev. Miriam returns on May 1<sup>st</sup>. It has been my honour and blessing to share and journey with you in ministry. It is my prayer that as you and Rev. Miriam journey together in ministry that Cochrane Street United Church will continue (as your Webpage states) to ***"Honour the past, Celebrate the present and Dream for the future."*** This statement reflects the words of a poem by an unknown author.

*If this is not a place where tears are understood,  
where do I go to cry?  
If this is not a place where I can try, and learn and grow,  
where do I go to try?  
If this is not a place where my questions can be asked,  
where do I go to seek?  
If this is not a place where my feelings can be heard,  
where do I go to speak?  
If this is not a place where you'll accept me as I am,  
where can I go to be?  
If this is not a place where I can seek and speak and be,  
where can I just be me?  
(Author Unknown)*

Blessings,



Rev. Bruce Kearley

## CHAIR OF CHURCH COUNCIL

Cochrane street united church

2019 report

Blessings to you all!

*“For I know the plans I have for you,’ declares the Lord,  
‘plans to prosper you and not to harm you,  
plans to give you hope and a future.”  
— Jeremiah 29:11*

The Chinese proverb *“May we live in interesting times”* says so much about the life in the year of Cochrane Street United Church.

Indeed, this has been a very interesting year for our Community of Faith. New opportunities and challenges have emerged. Both have tested our resiliency and have provided a platform for the gifts of our members. We have also been blessed with the leadership and volunteerism shown by many to contribute to the life of the congregation.

We continue to celebrate in many ways during the course of the year: The Pancake Supper in March, the Book and Plant sale in June; the Yard Sale in July; the Men’s Service Club gatherings of fellowship and meals; Messy Church; the Service of Lessons and Carols; “Some of our Best Friends Are Music” concert and the Celebration of Light service in November are among this past year’s highlights. Our Outreach has included the hosting of the “Guide for the Good” social enterprise initiative including our involvement in the spiritual hub component of the program; the hosting of the Social Innovation Challenge; the congregation’s participation in the St. John’s Pride Parade; the “Music Under the Dome” summer concerts; the BBQ in the Park, the hosting of the United Community of Faith Worship service in May; the Joint Church Picnic in September, sharing monthly worship service at Glenbrook Lodge and ongoing participation in the United Community of Faith Committee. These events are examples of how the Spirit moves us to action. Once again, to those who offered their time and service in these initiatives, I thank you on behalf of the Church Council for the many gifts that you have freely given.

On a weekly basis, we are welcomed in our place of worship by the Ushering Teams as we come together to celebrate and reflect during worship service. We are inspired by our ministry of music under the direction of Evan Smith. Special thanks to our choir and our choral scholars for their dedication and the beauty and reflection which they bring to our services. The Christian education of our youth and participation of the Sunday school at worship services through the efforts of Rev. Heather Sandford, Katie Vardy and Dani Fry. We reflect on the rich history of our congregation through weekly archival notes provided by our archivist Linda Bowden. After worship service, we enjoy the warm hospitality offered by the United Church Women at our after-worship fellowship time. We are truly blessed to have so much involvement in the many aspects of our church community.

At the beginning of the year, Rev. Miriam Bowlby, provided our community faith with spiritual fulfillment, renewal and leadership in the life of our congregation. In September, Rev. Bowlby returned to University on a combined sabbatical, vacation, educational and unpaid leave until May 2020. We wished Rev. Bowlby every success in her studies. Through the efforts of the Worship and Pastoral Care Committee, a program of worship services was organized during Rev. Bowlby’s absence which included participation by outside ministers and lay people. These varied services brought new

approaches and insights to the liturgy and worship service. It also showcased the many gifts that our congregation members have to offer. A special thank you to Paula Reynolds and the Worship and Pastoral Care Committee for delivering wonderful and uplifting worship services during this time. Also, a special thank you to Rev. Bruce Kearley who in Rev. Bowlby's absence has been appointed as Ministerial Oversight and has agreed to assist with pastoral emergencies and funerals. He has become a close friend of Cochrane Street.

With respect to governance, Council has met fifteen times over the course of the year including two meetings with Cochrane Centre and First Light. Major matters of discussion were the ongoing financial sustainability of our community of faith, the need for a more inclusive fund raising initiative, the planning of the worship services, Sunday school, the ongoing relationship between our congregation and Cochrane Centre and First Light, the changing nature of the congregation, Council governance and volunteerism in the church. Many of these matters are ongoing challenges which will need to be addressed if we are to continue as a viable and responsive congregation into the future.

The relationship between our Community of Faith, Cochrane Centre and First Light continues to evolve. During the year, there have been a number of matters that needed to be addressed regarding scheduling and the property. It has now been clarified that it is First Light to which we present these matters as this is the organization that is directly involved in the day to day management of the property which includes both scheduling and property repairs. It has been Council's experience over the past year that First Light has been very responsive to any matters brought to their attention. Over the course of the coming year, First Light will be engaging the congregation in a consultation process as they begin to give consideration to their capital campaign for the building.

The biggest upcoming opportunity for Cochrane Street is the hosting of the 2020 First Dawn Eastern Edge Region Annual Conference from May 29-31, 2020. This event provides an opportunity to highlight the changes that have occurred to our congregation over the past several years and to actively participate in a uplifting and enriching spiritual event. This event will need a strong involvement by our congregation for the many tasks that are required to make this a successful and enriching experienced for all.

In closing, Council extends its appreciation to Oliver Dingwell for organizing the worship services and bulletins for the period of September to December 2019. A special thank you to Harold Grandy for once again coordinating and organizing the annual report. I thank Council members with whom I have shared this past year. They have demonstrated leadership and a strong commitment to the values and vision of the congregation. I extend Council's appreciation to Robyn McMaster who has taken an active role as Secretary of Council and our church office. Heartfelt thanks to other members of Council which include Karen Critch Chaytor, Fraser Ellis, Bill Evans, Linda Facey, Judy Kay, Paula Reynolds and Tim Reynolds for their expertise, dedication and devotion to the wellbeing of the congregation. Abundant appreciation to the congregation and our new members for their support and commitment as we continue to follow God's plan whatever it may be. While the plan at times is uncertain, let us continue in our journey to reimagine what we can become.

Yours in Christ,



Stephen Jewczyk  
Chair, Church Council  
2020 02 14

## TREASURER'S REPORT

I am pleased to provide the 2019 Treasure's report for Cochrane Street United Church and the proposed budget for 2020. As in previous years we still continue to struggle to build sustainability into our finances and budgetary expectations. My messages therefore to you have not changed. We are a small congregation that relies almost exclusively on donations to fund our operations and ministries. This is not sustainable. We must either increase our givings and/or enlarge our congregation, which is happening slowly to meet our needs or; we must recommit to more active fundraising within the congregation and our church groups in order to sustain our ministries.

Many of you have increased your givings this year and I thank you personally for that and encourage everyone once again to reconsider what you give and try and find a little more for our collection plate. I'm thankful for your increases because if you had not done that our situation would be even more dire. Unfortunately, as you all know we had to cancel our Christmas Eve services; two services that bring in significant revenue to the church at year end that directly affect our bottom line.

On a more positive note I'm very thankful for the congregational support that we gave our partners and ministries in 2019. The actual amounts are listed below but it is very encouraging to know that our light shines brightly for ministries in our neighbourhood and in the world. Thank you to all who support these ministries.

Finally, we also accomplished a successful partnership with Guide to the Good. Together we successfully applied for a \$5000 grant from the Encountering Jesus program with the National Church. These funds were used to develop a spirituality hub on their new web site which helps citizens connect with community services and programs that help meet their spirituality and or environmental needs. I encourage you to visit the web site if you have not already done so at [www.guidetothegood.ca](http://www.guidetothegood.ca) and connect to the Spirit Connection hub.



Tim Reynolds  
Treasurer

## FINANCIAL REPORT

<b>EXPENSES</b>	<b>2020 Projected Budget</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Projected 2020</b>
Employee Related Expenses		87441	102277	95000
Office & Ministry Operations		13862	14061	15000
Bank, Professional Fees & Insurance		10351	8654	8000
Other United Church (assessment)		7266	5154	7473
United Church Line of Credit Repayment		2400	2400	2400
Music Ministry		24379	17531	18000
Partners (Cochrane Centre & Cemetery)		6100	0	0
Embracing the Spirit Project		0	0	5000
		<b>\$151,799</b>	<b>\$150,077</b>	<b>\$150,873</b>
 <b>REVENUE</b>				
		<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Projected 2020</b>
Carry over 2018/19/20		32150	19336	14710
Regular Offering		46656	42078	44000
Regular PAR		64932	58332	60000
Cash		4909	2672	4000
Fundraising		9477	7212	15000
Special offering, groups		24316	24525	25000
External partners/other revenue		1927	8092	4000
<b>SUB-TOTAL REVENUE</b>		<b>184,367</b>	<b>162,247</b>	<b>166,710</b>
Congregational Donation Cochrane Centre		38025	18000	18000
Congregational Donation Cemetery		875	1000	1000
Congregational Donation Bridges to Hope		176	1203	1300
Congregational Donation M & S		6497	6014	6000
Congregational Donation Bahamas Relief		0	1640	0
Congregational Donation Burry Heights Camp		0	559	0
Congregational Donation STNFC		170	0	0
Congregational Donation East District Chaplaincy		100	0	0
<b>SUB-TOTAL REVENUE</b>		<b>45,843</b>	<b>28,416</b>	<b>26,300</b>
		<b>\$230,210</b>	<b>\$190,663</b>	<b>\$193,010</b>

**Cochrane Street United Church Annual Report 2019**

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<b>Worship Services</b>	<i>Regular Sunday Service, communion, baptism, confirmation, special services, wedding, worship, ministry and liturgy.</i>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	Personnel: Minister, Support Staff (34%)	29730	34774	32300
	Office & Ministry Operations (45%)	6237	6327	6750
	Bank fees, Professional fees, insurance, (20%)	2070	1731	1600
	Other expenses: UC assessment,...(20%)	1933	1511	1975
		<b>\$39,970</b>	<b>\$44,343</b>	<b>\$42,625</b>
<b>Congregational Development</b>	<i>Group meetings, Christian education, Sunday school, Messy Church, special family events.</i>			
	Personnel: Minister, Support Staff (17%)	14865	17387	16150
	Office & Ministry Operations (25%)	3466	3515	3750
	Bank fees, Professional fees, insurance, (20%)	2070	1731	1600
	Other expenses: UC assessment,...(20%)	1933	1511	1975
		<b>22334</b>	<b>24144</b>	<b>23475</b>
<b>Music Ministry</b>	<i>Regular Sunday music, choir practice, choral scholars, guest performers for worship</i>			
	Personnel: Minister, Support Staff (0%)			
	Choir, Organist, Choral Scholars (100%)	24379	17531	18000
	Office & Ministry Operations (5%)	693	703	750
	Bank fees, Professional fees, insurance, (15%)	1553	1298	1200
	Other expenses: UC assessment,...(15%)	1450	1133	1481
		<b>28075</b>	<b>20665</b>	<b>21431</b>



## Cochrane Street United Church Annual Report 2019

<b>Pastoral Care</b>	<i>Ministry to individuals, families and groups in transition: grieving, sick, shut-in, personal crisis, adapting to changing families, adapting to change, crisis of faith, funerals.</i>	<b>2018</b>	<b>2019</b>	<b>2020</b>
	Personnel: Minister, Support Staff (17%)	14865	17387	16150
	Office & Ministry Operations ( 10%)	1386	1406	1500
	Bank fees, Professional fees, insurance, tax (10%)	1035	865	800
	Other expenses: UC assessment,...(10%)	967	755	987
		<b>18253</b>	<b>20413</b>	<b>19437</b>
<b>Community Outreach</b>	<i>Outreach activities in support of BBQ in the Park, Cochrane Centre, Bridges to Hope, Bags to School, Stella's Circle, food sharing association.</i>			
	Personnel: Minister, Support Staff (12%)	10493	12273	11400
	Office & Ministry Operations (5%)	693	703	750
	Bank fees, Professional fees, insurance, (15%)	1553	1298	1200
	Embracing the Spirit Project		0	5000
	Other expenses: UCOF, UC assessment,... (15%)	1450	1133	1481
	Partners	6100		
		<b>20289</b>	<b>15407</b>	<b>19831</b>
<b>Other Church Related</b>	<i>Internal committees (Church Council, Cochrane Centre), United Community of Faith, NL Conference, General Council,...</i>			
	Personnel: Minister, Support Staff (20%)	17488	20455	19000
	Office & Ministry Operations (10%)	1386	1406	1500
	Bank fees, Professional fees, insurance, (20%)	2070	1731	1600
	Other expenses: UC assessment,...(20%)	1933	1511	1975
		<b>22877</b>	<b>25103</b>	<b>24075</b>
<b>Total Expenses</b>		<b>151798</b>	<b>150075</b>	<b>150874</b>

### Peters' Organ Fund

Opening balance January 1, 2019	\$48,561.45	
Error correction		-26.55
Income Reinvested	5,878.31	
Closing Balance December 31, 2019	\$54,413.21	

## MINISTRY AND PERSONNEL

It has been a year of change for the M and P committee as we planned with Rev. Miriam, the Council, the Worship committee and the congregation for her sabbatical to attend Memorial University School of Business Master of Business Administration Social Enterprise program. It is an accomplishment to be accepted for the program. We wish her all the best in her studies and look forward to the additional perspectives she will bring back to our work in the church, neighbourhood and community upon her return in May 2020.

I wish to thank the Worship Committee and the congregation volunteers who have worked hard to provide us all with meaningful worship plans during the sabbatical period. It has been another year of beautiful music under Evan Smith's leadership. He and all the choir members enhance our experience of worship each week. In addition to our regular and new choir members, we have 4 chorale scholars participating in the choir-Grace MacDonald returned for another year; as well as the new members: Christian Peter Hackett, Antonia Whelan and Matthew Spencer Liberty. Thank-you all for the beautiful gift of music that elevates our morning worship. We look forward to continued work together.

Thank-you to Robyn McMaster who has worked on a part-time basis to fulfil the office administration position. It has been so important to have the consistent presence of someone in the office particularly during the time since Sept 2019. Her ready smile adds to the welcoming presence weekly.

The church functions hinge on the work of the many volunteer contributions of its congregation; thank-you all for re-activating the numerous church groups and functions and activities. As we look forward to the coming year, I invite all members of the congregation to seek volunteer opportunities, large or small to contribute to the vital growth in our church life.

We have been fortunate to have 2 very capable members on this M and P committee in Cheryl Sullivan-Critch and Olivia Evans. Thank-you both for your continued input on issues and decisions that have been made with the work of this committee.

Respectfully submitted,



Judy L Kay  
Chair

## SUNDAY SCHOOL

2019 has seen many changes to the way Sunday School functions at Cochrane Street, from space to teaching. We began the year with Katie Vardy who was our regular Sunday School teacher. She taught in a one room type Sunday School class. This worked well as most Sunday's we had older children who enjoyed the same type of teaching and enjoyed learning our sacred text through games and story. We ended our Sunday School year in June.

Some of the big shifts in teaching happened in September with no budget to hire a teacher and both Kim and myself needing to step back for personal reasons. Sunday School did not happen from September to the end of December. With many calls for assistance and help, two of our older Sunday School grads put their names forward to offer to teach Sunday School. With Adult volunteers to help out Sunday School began again in January 2020.

We were blessed to have the children take part in some services since September such as World Wide Communion and White Gift Service.

We want to take this opportunity to thank you for your support of the Sunday School especially the children who work so hard when they take part in Church. For those who have helped out over the past year.

We have all heard it said it takes a village to raise a child. No truer statement has been made. It also takes a whole church to share the stories of our faith with our children. Please take some time to prayerfully consider whether you could be one of those people who shares the stories of our faith with the children of Cochrane.

Respectfully submitted by:



Heather Sandford

## WORSHIP AND PASTORAL CARE

**Purpose:** The Worship and Pastoral Care Committee usually meets quarterly to plan and co-ordinate worship services and to support and enhance Pastoral Care. In 2019 our committee met seven times: February, twice in June, July, August, October, and December. As Rev. Bowlby went on sabbatical in September extra worship planning was needed.

**Members:** Rev. Bowlby, Evan Smith, Patricia Young, Carolyn Bradbury, June Knight, Karen Critch (secretary), Sandra Rowe (Co-Chair), Paula Reynolds (Co-Chair)

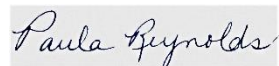
**Pastoral Care:** Congregational mailouts are sent out four-five times per year to keep all members and adherents up to date on all church business and information. – Also, before Rev. Bowlby left, a list of shut ins of our church was given to our committee. We in turn passed it on to members of the Men's Club and United Church Women to see if visitation could be made during church services organized at Glenbrook Lodge

**Worship:** Many individuals and groups have willingly contributed to our worship services. We are especially to grateful to the following:

- Rev. Bowlby for leading us in worship.
- Evan Smith, Director, the Senior Choir, including our Choral Scholars, and musician Maggie Power, Oliver Dingwell, and all extra singers that enhanced our services throughout the year. Students of the Summer Singing Program, for their beautiful gift of music.
- Tim and Paula Reynolds, Olivia and Bill Evans, Mary and Brian Johnston, Jean and Lloyd Brown, Joan Soulier and Sandra Stavlo, Joan O'Leary and Sandra Garland for preparing the communion table
- Church Council, United Church Women, Men's Club and the Choir for organizing and leading services at Glenbrook Lodge during Rev. Miriam's absence
- The different individuals that helped decorate the church for Easter, Thanksgiving and Christmas.
- The United Church Women and different volunteers for coordinating Coffee Time after church.
- The Canadian Bible Society for providing Bible story books given to the children at Baptism
- Oliver Dingwell, Betty Barnes, Katie Vardy, Karen Critch, Lloyd Brown, Rev. Heather Sanford, Rev. Roger Janes, Frances McNiven, Stephen Jewczyk, Rev. Bruce Kearley, Rev. Desmond Jagger-Parsons, Paula Reynolds, Tim Reynolds, and Rev. Scott Parsons for conducting services in Rev Bowlby's absence.
- Our ushers
- Our Sunday School teachers
  
- A special thank you to Rev. Bruce Kearley who stepped in for worship related emergencies in Rev. Miriam's absence.

We also celebrated two joint evening services, one in the spring at Cochrane Street United Church and one in the fall at First United Church under the United Community of Faith.

It is also important to note, for 2019 that for Cochrane Street United Church there were: 4 Marriages, 4 Baptisms, 3 Candidates for Confirmation, 3 Candidates for Transfer of Membership, and 4 In Memoriams.



Submitted by:  
Paula Reynolds (Co-Chair)

## MUSIC DIRECTOR

Another year full of exciting changes, and I must say that, in spite of Rev. Miriam's absence in the fall, 2019 has truly felt like a year of consistency and settling. September 2019 marked the beginning of my 4th year as Music Director with Cochrane Street United and I'm feeling it (in the best way!). Everything feels like it has settled into a comfortable routine, and yet remains exciting.

Knowing it will be quite some time before the Casavant is up and working has taken the guess work out of playing for the services. I have settled into a combination of piano and organ that I am feeling really confident with. The ease of having Patricia's organ directly next to the piano makes it so easy to incorporate both instruments.

The new sound system in the sanctuary has made for a much more enjoyable service for everyone I believe. There were times earlier in the year when a concert on a Saturday night meant 45 minutes or re-jigging the sound board, and still resulting in a mediocre service in terms of sound quality. The digital board with its saved settings has solved all of these issues. The choir is constantly able to hear the full service which they are delighted with.

We continue to maintain between 20-24 choir members. While only 15-20 of these are regular members, past members do pop in when they can and are welcomed with open arms! Once our choral scholars finished up for the summer, it was clear we wouldn't have the funds to start them up again in September.

To combat this, I organized a fundraiser concert in October, inviting different artists around town, and including youth. All performers donated their time, including the host, Sheila Williams. The choir was in fine form and performed 8 pieces on the program.

We started our choral scholars a few weeks before the concert and were able to add Grace MacDonald back as a soprano and three new members: Antonia Whelan, Matthew Liberty and Christian Hackett. Unfortunately, Christian had to leave us before the year was through, but Grace, Antonia and Matthew are still singing their hearts out in the choir.

This year also marks the completion of filing all of the choir repertoire. With much help from the wonderful Robyn, all of the choir repertoire over the past 3 years has been sorted and organized in my filing cabinet making it so easy to reuse previous anthems and service music.

As well, with the purchase of 100 copies of More Voices for the congregation, I have made an effort to include more service music from More Voices. I've made a point to keep new music in circulation for numerous weeks in a row so that when it returns, it feels familiar to the congregation.

Maggie Power remains an unbelievable asset in the choir filling in for me whenever I am committed elsewhere. It is such an excellent partnership. It gives me freedom to do some projects I would like to do without ever having the congregation or choir feel like they are in unfamiliar territory.



Evan Smith  
Music Director

## SENIOR CHOIR

It has been another busy and active year for our choir inspired by the energy and enthusiasm of our Music Director Evan Smith.

Our weekly choir practices on Tuesday nights and Sunday mornings continued through the winter months, as we prepared for each Sunday service.

On February 3<sup>rd</sup> there was a special dedication of our new choir gowns. Former choir members joined us for the occasion and for the singing of the anthem "Spirit God, Be Our Breath". New "More Voices" hymn books were also dedicated at that time.

Lent began on March 10<sup>th</sup> and "faith" became the theme of the Lenten period. This was reflected in our music and in the faith stories of guest speakers from different religious communities.

The week of March 10<sup>th</sup> choir members attended the impressive Graduation Recital of our former choral scholar Yu Hang Tan. Then later in April, Astrid Camarena Correa who as a choral scholar had contributed much of her time and talent to our church music presented her Graduation Recital.

Palm Sunday Service began with a processional hymn and included the anthem "Now Do We Behold Him" and a Jerusalem News Broadcast by the Sunday School.

On Tuesday of Holy Week our church held an appropriately solemn service led by Rev. Scott Parsons. Choir member David Peters sang "Show Me the Place" by Leonard Cohen.

Easter Sunday was a joyous celebration of the Resurrection and began with a Prelude by Grace Macdonald and Evan Smith. Easter music filled the worship service and through the Sacrament of Baptism, Harrison Paul, son of Evan and Tiffany Smith, was welcomed by the congregation.

On May 20<sup>th</sup> our church hosted the United Communities of Faith Service with guest preacher David Armour and Jenelle Duval of First Light. We were joined by other church choir members to present the anthem "I'll Fly Away".

Our weekly choir participation continued through to June 30<sup>th</sup> when a Canada Day/Memorial Day service was held. Choir finished for the Summer on this Sunday.

As choir practice resumed in September, we were delighted to welcome Meghan Wilson to our Alto section and have Grace Macdonald return to sing with us.

Later in the autumn, the much appreciated support from the Bridge Club, and as well from Fraser & Henrietta Ellis, enabled choral scholars Antonia Whelan, Matthew Liberty and Christian Hackett to join Grace in our choir.

Also, we were glad to have Will Parsons and Rev. Miriam contribute their talents and our appreciation goes to Maggie Power for her assistance both as a choir member and music director when Evan is away.

Our music preparation continued as the celebration of Thanksgiving approached and then an impressive Remembrance Day Service followed on November 10<sup>th</sup> when the choir sang "Dona Nobis Pacem." That evening a successful Fund Raising Concert was hosted by Sheila Williams. It included our choir and volunteer performances by visiting artists.

A beautiful Memorial Candle Night Service on November 24<sup>th</sup> was led by Paula and Tim Reynolds.

Our music in December focused on Advent and our approaching special Lessons and Carols Service. Oliver Dingwell arranged and led the Christmas Services which culminated in the annual Festival of Lessons and Carols, our highlight of the season and an inspiring event.

The choir looks forward to continuing their contribution of time and talent to the worship services of the coming year.

Respectfully submitted,



Sandra Rowe

## BRIDGE GROUP REPORT 2019

The Bridge Group continues to play at Canon Wood Hall where we pay the daily rental fee. This would not be possible without our loyal volunteers; Betty Barnes, Dave Boone, Linda Bowden, Bob Mercer, Brenda Mercer, Gerry Penney, Joan Soulier and Margaret Thornhill. Thank You!

This year we have supported groups in our community such as; Community Food Sharing, Kids Eat Smart, School Lunch Program, and Choices for Youth. We have made two considerable donations to Bridges to Hope, as well as providing twenty scientific calculators for their Bags to School Program.

We have supported the Bahama Relief Program and have made a considerable donation to the Cochrane Choral Fund.

Our balance of \$2275 is allocated for picture hanging when we get the approval to do so, and ongoing expenses.

Respectfully submitted



Linda Boone



## UNITED CHURCH WOMEN

- 1.. We have 14 active members
- 2.. Participated in World Day of Prayer.
- 3.. Attended the UCW AGM at Burry Heights.
- 4.. Attended UCW Rally at Cowan Heights Church.
- 5.. Held a Beef Stew luncheon on March 24th.
- 6.. Made Lap Quilts and donated them to people in wheelchairs, Glenbrook Lodge and to elderly UCW home members. Six quilts were sold to members in the congregation.
- 7.. Sold cookies, tea, coffee and water at a concert.
- 8.. Held soup take-out and bake sale in December.
- 9.. Volunteered to do coffee after church.
- 10.. Attended UCW gathering at Burry Heights.
- 11.. Donated to charities.

Thank- you to everyone in the congregation who donated to coffee after church and helped serve. It is much appreciated.

Thank- you to our UCW members for all you do. New members are welcome to join our group.

Respectfully submitted,

  
Laura Baker

**UNITED CHURCH WOMEN  
FINANCIAL REPORT 2019**

**Balance Forward January 1, 2019** \$ 379.52

**RECEIPTS**

Membership Fees	150.00	
Least Coin	6.35	
UCW Projects:		
AGM Luncheon,		
Bake Sales	2,567.00	
Quilt Sales	1,020.00	
Donations to UCW	95.00	
Calendars	<u>169.00</u>	
		<u>\$ 4,007.35</u>

\$ 4,386.87

**EXPENSES**

Cochrane Street United Church	3,600.00	
East District Allocation	215.00	
Canadian Bible Society	48.00	
UCW Expenses	120.03	\$ 4,108.03
Calendars	<u>125.00</u>	

**CLOSING BALANCE** \$ 278.84

December 31, 2019

Submitted by:



R. Lenser  
Treasurer

## **MEN'S SERVICE CLUB**

The Men's Service Club (the Club) strives to provide and encourage Christian fellowship and moral and financial services to support the church and community.

I am pleased to report on the activities of the Men's Service Club for the year 2019.

With the many changes and the layout of facilities and space, the Men's Service Club continued to be involved in many of its regular activities and assisted in many church fund raising programs and involved in outreach programs whenever possible.

There continues to be strong membership support for the Men's Service Club. With this support and attendance at meetings we had a most enjoyable year of fellowship and good will. Starting in September and continuing until May, with the exception of December, all meetings were scheduled for the third Tuesday of each month. All meetings were dinner meetings and started at 6.30 pm. We are especially grateful for the cooks in our club, who gave freely of their time to provide members and guests with a hearty home cooked meal. Each meeting began with a devotion and prayer.

There continues to be a mutual and supporting relationship with other church groups, committees and volunteers. Members of each organization within the church were always willing and happy to assist in each others activities and programs. Appreciation goes to the U.C.W., Bridge Group, Church Council and many volunteers for their continued support and cooperation. With this support the Club continued to be involved in as many activities as possible.

Listed below are several of the fellowship and action services provided by the Club to the church and community during the year.

1. Provided flipper dinner fund raisers with club members and several past members.
2. Provided ushering at church services and for special occasions
3. Assisted with the setup, cleanup and preparation for the Bridge Group.
4. Provided lunch, including setup and cleanup, for the Bridge Group Christmas function and end of year celebrations
5. Assisted with organizing and preparing a barbecue and picnic at Bannerman Park
6. Assisted church groups with cleanup of several events and functions.
7. Assisted with decorating church sanctuary for Christmas
8. Removed Christmas decorations from sanctuary and placed them in storage
9. Provided food and drinks for after church fellowships
10. Assisted with cleaning up after church fellowship functions
11. Assisted with cleanup for various groups at several events

12. Kept in touch with past members with phone calls, visitations, and sending cards for special occasions and providing transportation services
13. Helped organize, provide volunteers and operate the plant, book and bake sale, and barbecue.
14. Provided donations to the local food bank program
15. Provided donations (books etc.) to several local churches for various sales
16. Provided items to several local thrift stores

The Club sincerely thanks all who gave freely of their time and support to assist with the above activities. The Club also appreciates contributions of family members who provided freely of their time to give extra support on special occasions.

The Club entertained several guest speakers throughout the year who provided most interesting and informative presentations.

The Club continued to be involved with outreach programs through:

1. Donations to Salvation Army Goodwill Thrift Store.
2. Donations to the Choices for Youth Community Program
3. Donations to Bridges to Hope food bank program
4. Provided items to local community spring sales and fall fair events

The financial services provided by the Club are recorded in the Treasurer's Report, which is included at the end of this report. Contributions were made to:

- Church general fund
- Memorial fund
- Community outreach

The Club is most grateful and very much appreciates the efforts of Mr. Tim Reynolds for his expertise as Treasurer of our Club and his consistent reporting at each meeting -- thank you so much Tim. When we think of the Men's Service Club, we have to think of our Secretary Dr. Ian McMaster who continues after many years of service recording minutes of club meetings and managing correspondence. Thank you, Ian.

The Club acknowledges and appreciates the support and encouragement of Rev. Miriam Bowlby and wishes her well with her studies at Memorial University. The Club appreciates and thanks the members of the U.C.W., Church Council, Bridge Group and the many volunteers for their support and cooperation, who gave freely of their time and expertise. Special thanks and appreciation to Miss Robyn McMaster for her help from the church office and her continued support, cooperation and friendship. Thank you so much Robyn.

The Club appreciates and is very grateful to the office staff and personnel at Cochrane Centre for their cooperation, support and friendship during the past year.

We look forward to 2020 and its challenges and extend an invitation to all men of Cochrane Street United Church to join in the fellowship and good will of the Men's Service Club.

We thank God for His many blessings as we strive to continue his Good Work at Cochrane Street United Church.

Respectfully submitted

A handwritten signature in blue ink, appearing to read "Gerry Penney", is displayed within a light gray rectangular box.

Gerry Penney  
Chairperson

**COCHRANE STREET UNITED CHURCH  
MEN'S CLUB  
2019 FINANCIAL REPORT**

<b>Balance Forwarded December 31, 2018</b>		\$ 861.57
<b>Revenue</b>		
Supper Meetings	1455.00	
Flipper Dinner	1400.00	
Plant & Book Sale	<u>1900.15</u>	
	4755.15	\$4755.15
		\$5616.72
<b>Expenses</b>		
Supper Meetings	718.26	
Donation CSUC	3000.00	
Memorial Donation	50.00	
Flipper Dinner	373.82	
Cheque Printing	20.04	
Bank Fees	<u>88.73</u>	
	4250.85	\$4250.85
<b>Closing Balance December 31, 2019</b>		\$1365.87

Submitted by



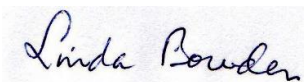
Tim Reynolds  
Treasurer

## ARCHIVES REPORT

In 2019 the Archives continued to operate out of the rental storage unit and it appears that this will be the norm for the foreseeable future. During the winter research in the Archives is limited because of the low temperature in the space. However, the lower heat is beneficial for the long term preservation of our records.

- I cannot stress now important it is that Council and Committee records be transferred on an annual basis; immediately after each AGM would be an appropriate time. I would urge Council to plan for this annual transfer and to ensure that previous years' records not so done be transferred with the 2019 records. These are vital records (in records management parlance) and the Archives is the only safe and secure space for storage of these records.
- The usual work of appraising, arranging and describing new records and depositing them in the archives continues, as well as updating the Historic Roll.
- Notes from the Archives has continued in the weekly service bulletins on a fairly regular basis. Because I have received only a few comments about this work I would welcome feedback as to whether this should continue.
- The crèche history brochure continues to be inserted in a Christmas Eve bulletin as has been the practice for a number of years.
- As reported in last year's report, the brass Memorial plaque, dated 1957, and installed when the organ was dedicated, should be reinstalled in its original location (the door to the choir loft) or nearby. This has not yet been done. In addition, to date, no decision has been made about the rehangng of the portraits in the stairwell.
- Many years of choir music were stored in the Archives. At the direction of Council, this past year I reviewed about 50 boxes of choir music with the aim to reduce the amount of such material. At least two copies of each piece of music were retained; and in some cases three. The material is now contained in 12 boxes. I wish to thank Fraser Ellis for facilitating the removal of the unneeded material and in making contact with someone who might be interested in these records. The handbells continue to be stored there.
- Service bulletins are unique records, documenting the spiritual and social life of the congregation. For this reason, copies of all service bulletins should be retained. We are missing many starting from the time of renovations; I would once again request that anyone having such copies for the Archives that they be left at the church office.
- Copies of the Brandt watercolour of the church which were not sold in years past are stored in the Archives as is the original.
- Once again, I must report that our congregation does not have a Records Retention Plan. A copy of a plan produced by the National Church is hanging in the office. This is available for guidance for anyone wondering about which records should be kept and for how long. Please feel free to contact me with any questions about records and their management.

I welcome your comments and questions.



Linda Bowden, Volunteer Archivist

**BRIDGES TO HOPE  
REPORT TO OUR PARTNER CHURCHES FOR 2019**

Bridges to Hope is the largest Food Bank in St. John's, serving over 10,000 clients a year and growing each year. It is sponsored by a partnership of 9 United Churches and 2 Presbyterian churches in the city, and is open without restriction to all those who need its services. Each church names a person to be its representative to Bridges to Hope, and these representatives, along with representatives from the community at large comprise the Governing Board of Bridges to Hope. Staff are Jody Williams the Manager, Kelly Yetman the Administrator/Accountant, and Raylene Roche the Intake Person.

Our main focus is the food bank. We depend heavily on donations both of food and money to help keep our shelves stocked. Because we are trying to encourage healthy eating among our clients, we purchase fresh fruit and vegetables and eggs, as well as make our own bread, homemade soup and chilli and cooked chicken pieces to be included in hampers. We also have a 'Smart Snack' program to provide nutritious snacks for school children. Churches have helped us with this by having 'muffin mornings' when people gather to make muffins for 'Smart Snack' program.

We also participate in the Bag to School program with support and involvement from Exxon Mobil, VOCCM Cares, Pipers, and other sponsors, including the churches. Congregations donate items for inclusion in the bags, and St. David's offer their hall for assembling. This year we did over 650 school bags.

At Christmas we partner with Rotary, who are our prime sponsor and organizer, to provide generous Christmas hampers with all the trimmings for over 350 clients. St. Andrews Church again provided the assembly and distribution facilities.

As a non-profit organization we are dependent on the generosity of others for our continued existence. Each year we apply for grants that are available to us. First Dawn Eastern Edge Regional Council of the United Church has again provided us a generous grant through Mission Support Grants that will help us with our programs and operations. The City of St. John's provides a grant toward operations, as does United Way with a grant for our Healthy Hampers program. We acknowledge many other companies and individual donors who have also generously supported our organization. Our Ambassador Program of monthly donations through Canada Helps has seen an increase in donors. We also wish to mention a donation from Rotary this past year that paid for a new roof for our building. Our roof had been a concern for some time with leaks and temporary patching. This winter could have seen us in dire straits without their help.

We also concern ourselves with Fundraising. Jody is our main person in these projects. He organizes food drives, speaks to organizations, finds new sources of funding, and is in contact with corporations. He utilizes social media, and constantly updates our site on Facebook. This year we held a sold out fundraiser with Spirit to Newfoundland that was very successful and enjoyable. We hope to have another one this fall.



But support is not just money. Where would we be without our Volunteers!! They pack hampers, stock shelves, sort food, bake bread, make soup, collect donations of food, and are reliable and turn up when needed. Support is also the donation of food that congregations bring to church each Sunday and are passed on to us, as well as the donations of supplies for Bags to School. Support is the use of a church Hall when our facilities are not suitable. We are grateful for all who have helped us in any way to provide services for those who need them. It is impossible to name every person, company or organization who has supported us in the past year. We thank all of you, and want you to know your support is valued by us and our clients.

Each Board Meeting we begin with a prayer:

“As we meet to make decisions about Bridges to Hope in the present and for the future, we ask God’s guidance in helping us to use our abilities to make wise and appropriate choices, remembering the services we provide for those who are not only hungry, but often vulnerable and disadvantaged, and the importance of Bridges to Hope in their lives. We ask God’s blessing on them and us as we carry out the tasks before us this evening”.  
And we hope that with the help of our supporters we can continue to be the organization that provides our clients with the services and help they need.

Eleanor Bonnell  
Chairperson,  
Board of Bridges to Hope